

Second meeting of the IABERD Scientific Committee
August 29, 2011
Warsaw, Poland

Attendees: François Trompier (treasurer), William Blakely, Philippe Voisin (President), Mitsuki Yoshida, Ruth Wilkins (Secretary)

Agenda:

1. Association Status
 2. Fees
 3. Next Year's BioDoseEPR meeting
 4. Other Business
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1. Association Status: Philippe has declared the association with France. 44 € must now be paid to the official journal of the French republic. Our association must be non-profit meaning that there is no limit on spending (personnel, events) but no profit allowed. Our status has been given in English and French. As a requirement, we must provide a small summary in French of any meetings to prove activity of the association. PV has been authorized to transfer a small French bank account from another association that was created 5 years ago. It already contains 3500 € (minus the 44€). PV proposes we get insurance against claims against us for harm during IABERD events (86 €/year). WB proposes we purchase it for this year and then put it to the council for discussion for future years.
 2. Fees – Membership fees for our association were discussed. One option was to have fees collected as part of the BioDoseEPR meeting fee which could be directed to IABERD as a membership fee (as described in the statutes of the association). Those joining IABERD could be encouraged by having a reduced rate on the registration for the meeting. We need to decide how much the fee will be and how best to pay it. The easiest would be to link it to the payment of the meeting but we would need to work out the details with the conference organizer. A fee of 25 € for full membership and 15€ for students was suggested and would cover time between meetings. Council members could be encouraged to pay in advance to set an example. There was also a question of what the money from the fees would be used for. One suggestion was travel awards. There was a concern that if we bridge with the BioDoseEPR meeting for fee collection, we risk losing money if the meeting runs at a deficit. It must be clear that the organizer is responsible to pay for the meeting costs and the IABERD fee must come to the association. We can help with the organization of the meeting but not financially. It was agreed that we need to set up a method of payment and send a registration form to all potential members (attendees of last meeting). We also need a brochure, website, logo, and possibly a newsletter.
 3. Next BioDoseEPR meeting: Proposed date: March/April 2013 in Leiden, Netherlands. Funds need to be acquired to help support the meeting which could be obtained from agencies. This is the responsibility of the organizing committee. It was suggested we poll within the council as to who would like to help bring in money

for the BioDoseEPR meeting 2013. Hal Swartz is organizing a non-dosimetry EPR meeting for October 2012. Two and a half years later, these two meetings could be combined in the US as a joint meeting. This will be discussed in Leiden. Firouz Darroudi must communicate with us on the planning of the meeting and setting of the scientific committee for the meeting.

4. Next meeting – the next IABERD meeting will be held by teleconference in 2012.